



GRT COLLEGE OF EDUCATION

TIRUTTANI-631 209

Recognised by NCTE & Affiliated to
Tamil Nadu Teachers Education University,
Accredited with 'A' Grade by NAAC (2nd Cycle)

IQAC MEETINGS – ACADEMIC YEAR 2024–2025 FIRST IQAC MEETING - CIRCULAR

Ref. No.: GRTCE/IQAC/2024–25/01


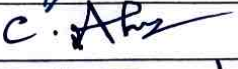

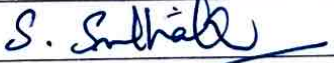
Date: 10.07.2024

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that the **First IQAC Meeting** for the academic year **2024–2025** will be held as per the schedule given below.

Particulars	Session Details
Date	16.07.2024
Time	11.00 a.m.
Venue	IQAC Room, GRT College of Education

All members are requested to attend the meeting without fail.


Principal

Sl. No	Name	Signature
1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. P. Karnan	
4	Dr. B. Venkatarathanam	
5	Dr. S. Arumugam	
6	Mr. K. Sasikumar	
7	Shri.G.R.Ananthapadmanabhan	
8	C. Alwin	
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MINUTES OF THE FIRST IQAC MEETING

Date: 16.07.2024

Time: 11.00 a.m.

Venue: IQAC Room

Agenda:

1. Confirmation of previous IQAC minutes
2. Preparation and approval of Academic Calendar 2024–2025
3. Teaching–learning quality enhancement initiatives
4. Curriculum enrichment and value-added courses
5. Faculty Development Programmes
6. Student support, mentoring and counselling
7. Examination reforms and internal assessment

Proceedings: The Chairperson welcomed the members. The minutes of the previous IQAC meeting were confirmed. The Academic Calendar for 2024–2025 was discussed and approved. The committee emphasized ICT-enabled teaching, blended learning and student-centric pedagogies. Introduction of value-added courses, strengthening mentoring and organizing faculty development programmes were discussed.

Resolutions:

1. Academic Calendar for 2024–2025 approved.
2. ICT-enabled and innovative teaching practices to be adopted.
3. Value-added courses to be introduced.
4. FDPs and workshops to be organized.
5. Student mentoring and counselling system to be strengthened


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ACTION TAKEN REPORT – FIRST IQAC MEETING

Sl. No.	Resolution	Action Taken
1	Academic Calendar	Prepared and circulated to all departments
2	ICT integration	Smart classroom and ICT tools utilized
3	Value-added courses	Course proposals prepared
4	FDPs	FDP committee constituted
5	Mentoring	Mentor–mentee system implemented


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1	Dr. Radhika Vidyasagar	
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II. SECOND IQAC MEETING

IQAC MEETING - CIRCULAR

Ref. No.: GRTCE/IQAC/2024-25/02

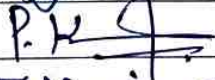

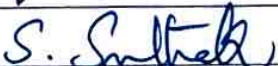
Date: 17.12.2024

All the IQAC members are hereby informed that the **Second IQAC Meeting** will be held as per the details given below.

Particulars	Session Details
Date	21.12.2024
Time	11.00 a.m.
Venue	IQAC Room, GRT College of Education

All members are requested to attend the meeting without fail.


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1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
3	Dr. P. Karnan	
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MINUTES OF THE SECOND IQAC MEETING

Date: 21.12.2024

Time: 11.00 a.m.

Venue: IQAC Room

Agenda:

1. Review of Action Taken Report of First IQAC Meeting
2. Research promotion and publication ethics
3. Innovation, IPR and consultancy activities
4. Extension and outreach programmes
5. Student progression, placement and career guidance
6. Infrastructure development and green initiatives

Proceedings: The Action Taken Report of the first IQAC meeting was reviewed and approved. The committee discussed promotion of research publications, plagiarism awareness, innovation and consultancy. Extension and outreach activities such as community service and school-based programmes were reviewed. Student progression, placement support and infrastructure enhancement were also discussed.

Resolutions:

1. Research publications and ethics awareness to be strengthened.
2. Innovation, IPR and consultancy activities to be encouraged.
3. Extension and outreach programmes to be enhanced.
4. Career guidance and placement activities to be strengthened.
5. ICT, library and green campus facilities to be upgraded.


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2	Dr. P. Pachaiyappan	
3	Dr. P. Kaman	
4	Dr. B. Venkatarathanam	
5	Dr. S. Arumugam	
6	Mr. K. Sasikumar	
7	Shri.G.R.Ananthapadmanabhan	
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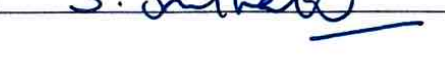
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ACTION TAKEN REPORT – SECOND IQAC MEETING

Sl. No.	Resolution	Action Taken
1	Research promotion	Faculty were encouraged to publish papers
2	Research ethics	Plagiarism awareness programme was conducted
3	Extension activities	Community outreach programmes was conducted
4	Student progression	Career guidance programmes was organized
5	Infrastructure	ICT and library facilities were enhanced


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III. THIRD IQAC MEETING

IQAC MEETING NOTICE / CIRCULAR

Ref. No.: GRTCE/IQAC/2024-25/03

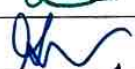
Date: 16.05.2025

All the IQAC members are hereby informed that the Third IQAC Meeting will be held as per the following schedule.

Particulars	Session Details
Date	20.05.2025
Time	11.00 a.m.
Venue	IQAC Room, GRT College of Education

All members are requested to attend the meeting without fail.


Principal

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1	Dr. Radhika Vidyasagar	
2	Dr. P. Pachaiyappan	
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MINUTES OF THE THIRD IQAC MEETING

Date: 20.05.2025

Time: 11.00 a.m.

Venue: IQAC Room

Agenda:

1. Review of academic and administrative activities for 2024–2025
2. Review of quality initiatives and best practices
3. NAAC quality initiatives and AQAR preparation
4. Stakeholder feedback analysis
5. Planning for the academic year 2025–2026

Proceedings: The committee reviewed academic performance, administrative activities and best practices implemented during 2024–2025. Stakeholder feedback was analyzed. NAAC documentation and AQAR preparation were discussed. Suggestions for continuous quality improvement and planning for the next academic year were made.

Resolutions:

1. Continuous quality improvement measures to be strengthened.
2. Best practices to be documented and sustained.
3. AQAR to be prepared and submitted on time.
4. Feedback-based improvements to be implemented.
5. Academic plan for 2025–2026 to be finalized.


Principal 20/5/2025



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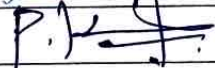


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ACTION TAKEN REPORT – THIRD IQAC MEETING

Sl. No.	Resolution	Action Taken
1	Quality initiatives	Best practices documented
2	AQAR preparation	AQAR documentation initiated
3	Feedback analysis	Feedback collected and analyzed
4	Academic planning	Draft academic plan for 2025–2026 prepared


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